

CALL FOR APPLICATIONS

INS Student Liaison Committee

The INS Student Liaison Committee (SLC) was founded to foster international communication and networking among students of the neuropsychological sciences and to promote student development within INS. The SLC is currently seeking applications for three (3) student representative positions and we look forward to reviewing your application!

Application Deadline: January 15th at 11:59 pm EST

ELIGIBILITY TO APPLY

Three (3) positions are currently open for In-Training Members of INS. Please be advised that the location requirements vary by position.

AVAILABLE POSITIONS

- **Annual Meeting Program Representative (1)**
 - *Preference for trainees located in North America*
- **Communications and Outreach Representative (1)**
 - *Can be located anywhere globally*
- **Liaison Representative (1)**
 - *Can be located anywhere globally (preference for those who can attend meetings in the afternoon EST)*

BENEFITS

- ***Organizational leadership*** experience
- ***Network with international leaders*** in neuropsychology
- ***Be a voice for students & trainees*** in the neuropsychological sciences
- ***Fee waiver for INS meeting registration***

REQUIREMENTS

Specific roles and responsibilities for each position are described below. Time commitment averages approximately 10-15 hrs/month, but may increase during major projects specific to each position (e.g., conference planning, analysis of survey data, etc.).

The following is required of all SLC representatives;

- Active In-Training Membership in the INS throughout the term length
 - If you are not already an INS Member, please join here before submitting your application <https://the-ins.org/product/membership/>.
- Active participation in quarterly conference calls
 - Report ongoing efforts and progress toward position goals

INS SLC REPRESENTATIVE ROLES AND RESPONSIBILITIES

ANNUAL MEETING PROGRAM REPRESENTATIVE

Start date February 2026

1 position available

1 (+) year term

Preference for trainees in North America

Responsibilities

- Work with Annual Meeting Program Committee Chairs for 2027 to;
 - Develop and organize professional development and academic workshops/panels
 - Solicit potential presenters
 - Select student abstracts for awards
 - Plan student social/networking event(s)
- Attendance at the INS 2027 Annual Meeting to host SLC events

Preferrable Qualifications

- Students with exceptional planning/organizational skills
- Strong social and communication skills
- Previous experience in program development or leadership

COMMUNICATIONS AND OUTREACH REPRESENTATIVE

Start date: Feb 2026

1 position available

2-year term

Can be located anywhere globally

Responsibilities

- Manage and update SLC content across digital platforms (Twitter/X, BlueSky, Instagram, Facebook, and the SLC Google Group/listserv)
- Support initiatives that expand international student membership and engagement within the INS community

Preferred qualifications

- Strong communication skills and experience managing social media or web-based platforms
- Interest in outreach, student engagement, and science communication within neuropsychology
- Ability to work collaboratively with international peers and INS leadership
- Reliable access to email and digital communication tools; willingness to check and respond regularly

LIASON REPRESENTATIVE

Start date: Feb 2026

1 position available

2-year term

Can be located anywhere globally; preference for those who can attend meetings in the afternoon EST

Responsibilities

- Advocate for the SLC and student interests in meetings with committees within INS and outside organizations.
- Organize current trainee representatives across INS for quarterly meetings
- Develop proposals to expand trainee engagement across INS committees

Preferred qualifications

- Most meetings are held in the afternoons and evenings EST; availability to attend these meetings is strongly preferred
- Formal leadership experience and strong social and communication skills to navigate collaborative efforts across committees are preferred
- Interest in advocacy and student engagement within neuropsychology

HOW TO APPLY

In-Training members of INS are eligible to apply. If you would like to be considered for more than one role, please rank order your preference in the cover letter. If you have any questions about the details of the positions you may reach out directly to Kendra Pizzonia (ka104818@ohio.edu) and Levi Muyela (abisaimuyela@gmail.com).

Deadline:

1. Complete the application form: <https://forms.gle/d95eAGuuGN8pcTQEA>
This includes:
 - a. Abbreviated Curriculum Vitae - Limited to two pages
 - b. Cover Letter - Describe your qualifications to serve in the role(s) of interest and how you plan to contribute to the goals and mission of the SLC through your desired position; maximum of two pages.
2. Letter(s) of Support
 - a. Letter(s) of support should be provided by a faculty sponsor and INS Professional Member
 - i. If faculty sponsor is a Regular Member of INS, one letter is required
 - b. Letter(s) of support should be sent by your sponsor(s) by the deadline via email to Kendra Pizzonia and Levi Muyela at insslcappliactions@gmail.com.