CALL FOR APPLICATIONS
INS Student Liaison Committee

The INS Student Liaison Committee (SLC) was founded to foster international communication and networking among students of the neuropsychological sciences and to promote student development within the structure of the INS. The SLC is currently seeking applications for student representatives.

Application Deadline: September 30th, 2023

ELIGIBILITY TO APPLY
Two positions are currently open for Student/Associate Members of INS who are located outside of North America. The Mid-Year Meeting Program Representative must be in Europe (and ideally Portugal).

AVAILABLE POSITIONS
- Mid-Year Meeting Program Representative (for 2024 Global Meeting in Porto, Portugal)
  - Must be located in Europe, ideally in Portugal
- Member At Large
  - Applicants can be located in any region globally

BENEFITS
✓ Organizational leadership experience
✓ Network with international leaders in neuropsychology
✓ Be a voice for students & trainees in the neuropsychological sciences
✓ Fee waiver for INS meeting registration

REQUIREMENTS
Specific roles and responsibilities for each position are described on page 2. Time commitment averages approximately 10-15 hours/month, but may increase during major projects specific to each position (e.g. conference planning, analysis of survey data, etc.). The following is required of all SLC representatives:

✓ Current Student/Associate Membership in the INS
  • If you’re not already an INS Member, please join here before submitting your application: https://www.the-ins.org/join-ins/member-application/
✓ Active participation in quarterly conference calls
  • Report ongoing efforts and progress towards position goals
✓ Attendance at INS North American and/or Mid-Year Meeting(s), including:
  • Participation in the SLC programs and social/networking events
  • Support for the INS staff as needed
  • Training and orientation of new committee members
INS-SLC REPRESENTATIVE ROLES AND RESPONSIBILITIES

MID-YEAR MEETING PROGRAM REPRESENTATIVE (for 2024 Global Meeting in Portugal)
1 Position Available
Start Date: Approximately November-December 2023
Term Concludes After the Mid-Year Meeting 2024
Responsibilities:
• Work with Global Meeting Program Committee Chairs for Porto, Portugal 2024 to:
  • Develop and organize professional development and academic workshops/panels
  • Solicit potential presenters
  • Select student abstracts for awards
  • Plan student social/networking event(s)
Preferable Qualifications:
• Students with exceptional planning/organizational skills
• Strong social and communication skills
• Previous experience in program development or leadership
• Familiarity with and/or proximity to the conference location

MEMBER-AT-LARGE
1 Position Available
Start Date: Approximately November-December 2023
2(+) year term
Responsibilities:
• Work with SLC Co-Chairs to assist with goals and responsibilities of greatest need within the committee
• Generating and drafting content for the INS Newsletter
• Secondary moderator of the SLC Google Group
• Encouraged to work with various individuals/committees as needed (e.g., Special Interest Groups (SIGs) Liaison, Science Committee, Newsletter Editor, and Education Committee.)
Preferable Qualifications:
• Strong social and communication skills
• Adaptability to meet the growing and changing needs of this dynamic role
• Exceptional writing and communication skills
• Experience managing multiple ongoing projects/initiatives

HOW TO APPLY
Current Student/Associate Members of INS are eligible to apply. Please email the following application materials to Joshua Fox-Fuller and Aishani Desai (SLC Co-Chairs) at insslcapplications@gmail.com.

Deadline: September 30th, 2023 at 11:59 pm PST (California)

1. Complete the Application Form: https://forms.gle/SMjUeMWZ6SegqseYA8 This includes:
   a. Abbreviated Curriculum Vitae - Limited to two pages
   b. Cover Letter - Describe your qualifications and how you plan to contribute to the goals and mission of the SLC through your desired position; maximum of two pages

2. Letter(s) of Support
   a. Letter(s) of Support should be provided by a faculty sponsor and INS Regular Member
• If faculty sponsor is a Regular Member of INS only one letter is required
  b. Letters of Support should be sent by your sponsor(s) by the deadline via e-mail to Joshua Fox-Fuller and Aishani Desai (insslapplications@gmail.com).